



Board Meeting MINUTES

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| DATE | November 2, 2023 |
| TIME | 5:30 p.m. EST |
| LOCATION | 1209 Little Rock Rd Charlotte NC 28214 |

I. Call to Order

The meeting was called to order by Amy Bruining at 5:38 p.m.

II. Roll Call

| Board Member | Title | Attendance |
|-----------------|------------|--------------------------|
| Amy Bruining | Chair | <i>Present Virtually</i> |
| Ken Holt | Treasurer | <i>Present Virtually</i> |
| Mike Teeter | Secretary | <i>Present Virtually</i> |
| Daniel Tart | Member | <i>Present Virtually</i> |
| Bitika Williams | Member | <i>Present Virtually</i> |
| Rachelle Reid | Member | <i>Present Virtually</i> |
| Steve Jones | Member | <i>Present Virtually</i> |
| Tammy Winstead | Ex Officio | <i>Present Virtually</i> |
| Tom Winstead | Ex Officio | <i>Present Virtually</i> |

A roll call established a quorum.

III. Approval of the Agenda



Decision: Motion to approve the agenda was made by Bitika Williams and seconded by Rachelle Reid. There was no further discussion and the motion passed unanimously via the roll call.



IV. School Updates

- A. NC Check Ins are complete - Teachers analyzing Data and creating small intervention/acceleration groups based on data.
- B. Pre-ACT Test on November 8th
- C. Veterans' Day Program - November 9th at 9:30 a.m.
- D. No School - November 10th - Veterans' Day Observed
- E. Progress Reports - Go home on November 15th
- F. Music Showcase - November 16th - 7:00 p.m.
- G. Thanksgiving Break - November 20th - 24th
- H. Musical - December 1st (More Information Coming Soon)
- I. Dual Enrollment Exams - December 8th - 14th
- J. High School Exams - December 11th - 15th
- K. Homecoming Game - December 15th
- L. Homecoming Dance - December 16th (7:00-9:00)
- M. December 20th - Half Day for Students
- N. December 21st - January 2nd - Christmas Break

Mrs. Tammy Winstead elaborated on the school updates listed on the agenda.

V. Finance Update

- A. Reports Presented as of 9-30-23

Mrs. Tammy Winstead shared the financial updates which included a monthly report and the budget versus actuals report.

- B. Submitted School Audit on Time

The annual fiscal audit has been submitted into EpiCenter as required and was submitted by the 11/1/23 deadline.

Ken Holt shared accolades to the JDS administration for hard work and dedication.

- C. Currently applying for Safety Grant

The school is partnering with Katy Ridenhour to write and submit an application for the safety grant. We are hopeful we will be granted funds to cover such things as Ident-A-Kid, an intercom system, Go Guardian, bullet-proof film on windows and additional video cameras.

VI. Closed Session



Decision: Motion to move into closed session pursuant § 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State was made by Bitika



Williams and seconded by Ken Holt. There was no further discussion and the motion passed unanimously via the roll call. The Board entered closed session at 5:52 p.m.



Decision: *Motion to exit closed session was made by Mike Teeter and seconded by Bitika Williams. There was no further discussion and the motion passed unanimously via the roll call. The Board entered the open session at 6:07 p.m. There was no action taken in the closed session.*

VII. Discussion



Decision: *Motion to amend the agenda to accept the resignation of Amy Bruining and to approve Steve Jones as the new Chairman of the Jackson Day School Board of Directors was made by Ken Holt and seconded by Bitika Williams. There was no further discussion and the motion passed unanimously via the roll call.*

VIII. New Business and Action Items (Motion/Second/Discuss/Roll Call & Vote)

A. The October 5, 2023 Minutes



Decision: *Motion to approve the October 5, 2023 minutes was made by Ken Holt and seconded by Rachelle Reid. There was no further discussion and the motion passed unanimously via the roll call.*

B. Approval to Opt In or Opt Out of Paid Parental Leave

Mrs. Tammy Winstead shared details of the Paid Parental Leave option and the Board discussed the details.



Decision: *Motion to not approve the opting in to the Paid Parental Leave program was made by Steve Jones and seconded by Daniel Tart. There was no further discussion and the motion passed unanimously via the roll call.*

IX. Announcements

Mrs. Winstead shared the upcoming announcements.



X. Adjournment



Decision: *Motion to adjourn the meeting was made by Steve Jones and seconded by Bitika Williams. There was no further discussion and the motion passed via the roll call. The meeting was adjourned at 6:20 p.m.*